



## NATIONALLY-SPONSORED TRIP APPLICATION FORM GIRL MEMBER

### How to Use the Form

This form has two sections:

Section I: Instructions

The first section explains how to complete the application and reviews the application process. It is for reference only and should not be submitted with the application form, Section II.

Section II: Application Form

Complete and submit this section as instructed in Section I.

### SECTION I: INSTRUCTIONS AND APPLICATION PROCESS

Please read these instructions carefully before filling in the international trip application. It provides important information on how to correctly complete the application as well as how your application will be assessed.

**Application forms – Please ensure you are using the newest forms available on the [girlguides.ca](http://girlguides.ca)**

A complete application consists of:

- A completed girl member application form (Parts A to H fully completed)
- Two completed reference forms (one from your Guider and one from outside of Guiding). Both references must have reached the age of majority in the applicant's province and not be relatives of the applicant.

#### Girl member application form

- Please read all forms carefully and answer the questions specifically and completely.
- You can apply to more than one trip with a single completed application form. To do so you must **complete Part G (Trip Interest) and Part H (Trip Specific Question) separately for each trip.**
- Because the application form is photocopied for the selection process, please print using a black pen or complete online and print. Online completed forms may be emailed in unsigned with the following qualification – “By submitting this application form to Girl Guides of Canada, parents/guardians accept and agree to the financial responsibility associated with the event(s), and as such this agreement and application can be accepted electronically without original parent/guardian signature.”
- Applicants may complete the form in English or French.
- Girls must complete their own application form. We suggest that they receive assistance from a Guider, International Adviser or Commissioner.



*Part A. Personal Information*

- All sections must be completed for an application to be considered.

*Part B. Participant Agreement*

- Participant agreement must be read and signed, indicating applicant's understanding of her responsibilities if she is accepted for a nationally-sponsored trip.

*Part C. Permission and Guarantee of Financial Responsibility*

- All applicants must receive permission from their parent/guardian to apply.
- All nationally-sponsored trips are subsidized – see the event fact sheet for subsidy amount.
- Additionally, an applicant may be eligible for travel grants from her province, area, Unit, etc. There is no guarantee of this funding and each council must be contacted separately.
- Upon acceptance, a girl member may fundraise for her trip. Please refer to GGC's fundraising guidelines, a copy of which will be forwarded to successful applicants. The fundraising guidelines are also available on Member Zone (ask your Guider to help you access these). As per the fundraising policy, all girl members are expected to pay 10% of the trip cost unless there is financial need.
- To apply, a girl member understands that the subsidies and fundraising described above may not cover all of her trip costs. Thus the girl member must have a parent/guardian sign her application, indicating that he/she will be responsible for any additional and/or non-covered costs related to the trip.

*Part D. References*

- Names and contact information for your two references (who will fill out the associated reference forms) must be given. This is very important in the event that a reference form is not received for an application.

*Part E. Self-evaluation*

- Applicants must provide a specific examples of how they have demonstrated each quality or skill. Answers may not exceed 75 words for each question.

*Part F. Relevant Experience*

- In order to qualify for a nationally-sponsored trip, an applicant must:
  - Have spent time away from her family
  - Meet all physical requirements outlined on the event fact sheet
  - Have tent camping experience if a tenting camp is involvedAnswers may not exceed 75 words for each question.

*Part G. Trip Interest*

- An applicant must clearly answer all points in this section. The applicant's response **must not exceed 600 words for all points in Part G.**
- **If applying to more than one trip**, the applicant must complete Part G separately for each trip.



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Nationally-sponsored Trip Application – Girl  
Section I: Instructions

*Part H. Trip Specific Question*

- **If applying to more than one trip**, the applicant must complete Part H separately for each trip
- The trip specific question can be found on the trip fact sheet. Please answer this question fully.



### **Reference Forms**

- Girl reference forms must be received **separately** from the girl's application form and if sent electronically be directly from the reference's computer.
- The same reference forms may be used for more than one event within the same year.
- If the applicant is applying for more than one event, the person providing the reference should clearly indicate all the event names on the reference form.
- The applicant should choose a **non-Guiding** reference who has known her well enough and long enough to be able to evaluate her in the listed areas. Using a person outside of Guiding gives a more rounded picture of you as an applicant. This person will know you in a non-Guiding setting.
- The applicant should provide both her Guider and her non-Guiding reference with the reference form, the event fact sheet(s), reference guidelines as well as a stamped addressed envelope or an email address where the reference can be sent to confidentially. The applicant or her family is not to see the reference. It is the applicant's responsibility to check with her province as to where the application and reference forms should be sent.

### **Application process**

- Applicants should check with their province as to where application forms are to be sent and ensure that they send their application in by the posted due date – late applications will not be considered.
- Applicants should also ensure that their references know the application deadline and can forward the reference forms by this date.
- Applications will be assessed according to Parts E, F and G of the application form and the applicant's two reference forms.
- Applicants will be notified by their province if their application has been forwarded on to the national level for final selection
- Applicants will be informed by national if they have been accepted for the event.

**Note:** In order that as many members as possible have the opportunity to participate in nationally-sponsored international events, Members selected may participate in these events as follows:

- Once as a girl
- Once as a young adult (the young adult category is usually between the ages of 18 and 25 or 18 and 30, but may vary)
- Once as a Guider

Members may also participate in nationally-sponsored domestic events as follows:

- Once as a girl
- Once as a Guider



**NATIONALLY-SPONSORED TRIP APPLICATION FORM  
GIRL MEMBER**

Trip/event applying for:  
(if you are applying for more than one trip, list in order of preference)

1<sup>st</sup> choice: \_\_\_\_\_

2<sup>nd</sup> choice: \_\_\_\_\_

3<sup>rd</sup> choice: \_\_\_\_\_

**Part A. Personal Information**

Name: \_\_\_\_\_  
Last name First name

Birth date: \_\_\_\_\_ Membership (iMIS) # \_\_\_\_\_  
year/month/day

Address: \_\_\_\_\_  
No. Street Apt. No. P.O. Box or R. R. No.

\_\_\_\_\_ City Province /Territory Postal Code

Phone: Home ( ) \_\_\_\_\_ Other ( ) \_\_\_\_\_  
 Cell ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Unit \_\_\_\_\_

Guiding Area/Community of Guiding (Ontario): \_\_\_\_\_

Number of years of GGC membership: \_\_\_\_\_

**Part B. Participant Agreement**

I understand that by submitting this application and if selected, GGC will be making a significant financial contribution for my participation in this event. In light of that:

- a. I will prepare for this international experience as required.
- b. I will positively represent Girl Guides of Canada-Guides du Canada to all persons I meet throughout this international experience.
- c. I understand that I will be expected to share my experiences within GGC, as may be further specified, upon my return to Canada.
- d. I agree to be an active member of GGC for a minimum of one year following the trip. If I do not do so, I agree that I will reimburse GGC for 50% of the actual subsidy for this event.
- e. I agree to all the items outlined on the General Qualification Guidelines for Nationally-Sponsored Events.



Applicant's name	
Applicant's signature	Date

**Part C. Permission and guarantee of financial responsibility**

Permission is hereby granted for: \_\_\_\_\_

To attend (If applicant is applying for more than one event, please list events):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Parent/Guardian's name	Parent/Guardian's signature	Date
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**Address (if different from participant's)**

No.	Street	Apt. No.	P.O. Box or R. R. No.	
City		Province/Territory		Postal Code

Phone: ( )      Email: \_\_\_\_\_

Financial responsibility for costs over and above that given by Girl Guides of Canada-Guides du Canada will be guaranteed by:

Name	Signature	Date
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**Address (if different from above)**

No.	Street	Apt. No.	P.O. Box or R. R. No.	
City		Province/Territory		Postal Code

Note: Girl members are encouraged to fundraise for the remainder of their trip costs. Fundraising guidelines will be mailed to successful applicants. They are also available on Member Zone (ask your Guider to help you access these).



### Part D. References

Please provide the name and contact information for your two references.

<i>Within Guiding:</i>	
Name: _____	_____
<small>Last name</small>	<small>First name</small>
Phone: (    ) _____	Email: _____
<i>Outside of Guiding:</i>	
Name: _____	_____
<small>Last name</small>	<small>First name</small>
Phone: (    ) _____	Email: _____

### Part E. Self-evaluation

Please **provide examples** of how you have demonstrated each quality or skill using 75 words or less.

I adapt effectively to different situations. e.g. Last year I went on a class trip, I made new friends and had lots of fun exploring a new city.
I work well as part of a team.
I am a good problem solver.
I am comfortable being away from my family.



I am considerate of others.

I am respectful of people's differences.

I am reliable.

I deal well with changes in plans.

I am knowledgeable about Girl Guides of Canada.

I am knowledgeable about the World Association of Girl Guides and Girl Scouts (WAGGGS).





**Part F. Relevant Experience**

1. Have you spent time away from your family?  Yes  No

If yes:

How long did you spend away? \_\_\_\_\_

Where did you go? \_\_\_\_\_

Who did you go with? \_\_\_\_\_

2. Do you meet all of the physical requirements of the particular trip you are applying for (e.g. ability to hike, swim, etc.)? See the trip fact sheet.  Yes  No

Please give examples of how you meet the requirements:

3. Do you have relevant camping experience?  Yes  No

If yes:

What types of camps have you attended? Were they residential or tenting? Give examples of each if possible.

What is the length of the longest camp you attended? Was it residential or tenting?



What specialized skills and/or new experiences have you gained from camps you attended? If this will be your first camping experience, what specialized skills and/or new experiences do you expect to gain?

Describe one or two of your favourite camps and explain why they were your favourites.



### Part G. Trip Interest

In **600 words or less**, explain:

- Why this trip in particular interests you
- What specific knowledge and skills you would bring to the group which would make you a great participant
- What you expect to learn from this experience
- How you can use the experience to enhance the Guiding program
- ***Please do not submit resumes or copies of certificates, diplomas, pictures, graphics, etc.***

*Use a separate sheet if necessary*



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Nationally-sponsored Trip Application – Girl

Section II: Form

**Part H. Trip Specific Question**

Please answer the trip specific question in detail. The question can be found on the trip Fact Sheet.

*We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at [www.girlguides.ca](http://www.girlguides.ca) or contact your provincial office or the national office for a copy.*