



Intent:

- Parents/guardians are encouraged to pay as much as possible towards the cost of a Guiding camp or event by using a payment plan if necessary.
- If the parent is unable to pay the full amount, the Unit and District should assist when possible. If there is still an outstanding amount, an application may be made to Lions Area for a subsidy of up to 75% of the camp or event fee; the maximum subsidy from Area is \$75.
- This subsidy is not intended to subsidize camps such as SOAR, Guiding Mosaic or an international trip where girl members have the opportunity to sell extra cookies or fundraise in other ways ahead of the event.
- If further financial assistance is needed, an application may be made to the Gift of Guiding. (Contact your District Commissioner for the form).
- Parents/guardians are encouraged to contribute to Guiding in non-fiscal ways during the year.

Process:

- Step 1:** A financial need is identified by the parent/guardian, the Unit Guider, or the District Commissioner.
- Step 2:** The Guider fills out the subsidy application form with the girl's name, iMIS#, the Unit and District she belongs to and the camp or event fee. Upon request, the girl's name may be left off the application form (use iMIS number only).
- Step 3:** Together with the Guider, the parent fills in the application form with their name, email and phone number and indicates what they can afford to pay and how often. The parent signs and dates the application.
- Step 4:** The Unit Guider fills in the amount the Unit can afford to pay, signs the application and passes it to the District Commissioner.
- Step 5:** The District Commissioner fills out how much the District can assist with, signs the application and forwards it to the Area Commissioner.
- Step 6:** The Area Commissioner, upon consultation with the Treasurer, will decide how much the Area will subsidize and will forward the application to the Treasurer to issue a cheque.
- Step 7:** The cheque will be mailed to the Unit Leader or District Commissioner at the address indicated on the application form, along with a copy of the subsidy application form.



Lions Area Camp or Event Subsidy Application Form



Section A ~ Unit Guider or District Commissioner to complete this section.

Name of Girl _____ iMIS Number _____
 Unit _____ District _____
 Make Cheque Payable to Unified Bank Account #: _____

Name of Camp or Event	Camp/Event Fee	Maximum Area Portion (the lesser amount of 75% or \$75)	Amount Fundraised	Parent Portion	Unit Portion	District Portion

Describe the camp or event: Start/end dates, location, highlights of camp, method of travel, etc.

Section B ~ Parent/Guardian to complete this section with the assistance of a Guider.

Name of Parent/Guardian _____ Phone Number _____
 Email Address _____

How will the parent/guardian pay the portion above?

- One-time payment (Date payment will be made: _____)
- Monthly payments Weekly payments

How will the parent/guardian contribute to Guiding this year? (PRC may be required)

- Sell extra cookies Share your expertise (skills, crafts, etc)
- Pick up cookies on distribution day Help leaders with activity/fundraising
- Sign out cookies to parents Other: _____
- Collect cookie money

Section C

 Name of Parent/Guardian Signature of Parent/Guardian Date

 Name of Unit Guider Signature of Unit Guider Date

 Name of District Commissioner Signature of District Commissioner Date

 Name of Area Commissioner Signature of Area Commissioner Date